**Education:**

STATE UNIVERSITY OF NEW YORK AT PLATTSBURGH, Plattsburgh, NY

**Bachelor of Science** (AACSB accredited)May 2017

Double Major: Accounting and Business Administration

Minors: Economics, Finance, and Global Supply Chain Management

GPA: 3.15

Men’s Track and Field 2013-2017

* SUNYAC Commissioner’s List
* SUNYAC ALL-Academic team

**Related Experience and Coursework:**

|  |  |  |
| --- | --- | --- |
| * Global Operations Management | * Principles of Management | * Corporate Financial Management |
| * Accounting Information Systems | * Auditing |  |

Adirondack Life Magazine Jay, NY

**Accounting/Business Administration Intern** Summer 2016

* Entered daily sales orders, cash receipts, inputted our bills into Microsoft dynamics, ran checks, and coded vouchers
* Confirmed that creditors and customers account information was correct
* Performed inventory and bank reconciliations and constructed sales graphs to show the sales team’s performance

AARP Plattsburgh, NY

**Tax Intern** Spring 2016

* Sought out optimal tax deductions options for each client
* Worked with individual walk-in clients to analyze tax documents, determine deductions, and prepare both Federal and State returns

**Additional Experience:**

STATE UNIVERSITY OF NEW YORK AT PLATTSBURGH Plattsburgh, NY

**Janitorial Assistant**  Summer 2015

* Helped in the maintenance of residential buildings
* Aided in maintaining a safe and healthy environment for students

**Activities:**

Accounting and Finance Association, SUNY Plattsburgh Fall 2013-2017

Intramural Flag Football, SUNY Plattsburgh Fall 2013-2017

Intramural Floor Hockey, SUNY Plattsburgh Spring 2015-2017