

SHAFIULLAH HAKIME

2308 Vermont View Drive, NY 12189

1-518-334-0299

shafi.wdk@gmail.com

LEAD QUALITY/PROJECT MANAGEMENT ENGINEER

Energetic, analytic, hardworking, driven, detail oriented, strategic problem solver, loyal, and experienced professional with strong managerial and leading skills.

KEY EXPERTISE IN:

- Project Management
- Operate Quality Control System (QCS) Software, for Transmittals, Monthly Invoice, Daily Reports, AHAs, Monthly Exposure Hours, Feature of Work, 3 Phase Inspections, Activity Schedule, Feature Schedule, Specification Section Uploading, QC Deficiency Items, QC Requirement, Activities Started/Finished, Prep/Initial Inspection, Accident Reporting, Financial Reports, Request for Information and Schedule Reports.
- Preparing and Releasing daily Quality Control reports
- Coordination of meetings between suppliers and vendors
- Managing contractors and vendors performance
- Leading daily Quality and Safety inspections for various projects from inception to completion
- Guiding/leading field Engineers and contractors
- Monitor and supervision of Quality Control Engineers at the project sites
- Resolving issues and planning long term solutions
- Conduct and attending project progress meetings, coordination meetings, and weekly/monthly meetings
- Review of approved project specification, drawings, and shop drawings
- Monitor and supervision of suppliers and project implementation process
- Conducting four months, six months and final warranty inspection for the under warranty projects
- Conducting project punch lists (Quality, Pre-final and Final Project punch lists).
-

PROFESSIONAL EXPERIENCE

Aug 2017 – Up to present:

Construction Quality Control Technician: Dente Engineering a Terracon Company in Watervliet, NY.

Main Responsibilities:

- Construction site observation during technical earth working operations, Inspection of Auger Cast File and timber Piles, inspection of concrete, reinforcing steel, and soil for conformance with project documents, construction materials testing in both field and laboratory, and preparation of field report.

March 2016 – November 2016:

Quality Control Manager (QCM): JS International Incorporation (JSI) Construction Company in Parwan Bagram Air Field (BAF), Afghanistan.

Clients: United State Army Corps of Engineers (USACE) – Middle East District & USFOR-A Garrison 455 Air Expeditionary Wing)

Main Responsibilities:

- Establish and agree the level and frequency of reporting required by the project.
- Review overall project status with the Project Control team, Project Management and recommend corrective action as a technical advisor where necessary.
- Supervise planning and document control group both in their productivity and technical adequacy of their output.
- Check and study of RFP, scope of work, technical requirement, site plan drawings and specifications
- Submission of sample and technical data of construction material, electrical and mechanical fixture
- to USACE resident engineer office for approval.
- Lead QC meeting at client's office.
- Prepare monthly progress report for payment, two-week site Work plan and schedules for resident engineer office.
- Testing and approval of soil, material, equipment, tools, and work Such as concrete etc to ensure technical requirements are met.
- Monitor the QC Engineers to ensure their compliance with standards, rules, regulations and good practices.

- Check and control the QC requirement as per approved quality control plan for project and Operate Quality Control System (QCS) Software.
- Ensure that all site activities are in accordance with specification and approved drawings.
- Preparation of daily QC report, weekly QC coordination meeting Agenda, monthly progress report, deficiency report, material supplying report to site and final inspection reports.
- Leading the Preparatory, Initial and Follow up meetings and preparing their agendas documentation.
- Operate Quality Control System(QCS) Software, for Transmittals, Monthly Invoice, Daily Reports, AHAs, Monthly Exposure Hours, Feature of Work, 3 Phase Inspections, Activity Schedule, Feature Schedule, Specification Section Uploading, QC Deficiency Items, QC Requirement, Activities Started/Finished, Prep/Initial Inspection, Accident Reporting, NAS(SDEF),Administrative Reports, Financial Reports, Request for Information and Schedule Reports.

July 2011 –March 2016:

Planning Manager and Head Of Quality Control: JF Joint Venture (JQ Builders & Frenco Fort) Construction Companies in Kabul, Afghanistan.

United State Army Corps of Engineers (USACE) – Middle East District/ Afghanistan Area Office

Main Responsibilities:

- Establish and define job oriented project control procedures and identify the level of resources required to operate them.
- Develop Work Breakdown Structure for the project according to the client's required specification.
- Establish and communicate cost and schedule baselines and ensure control mechanisms are in place to monitor performance.
- Review overall project status with the Project Control team and Project Management and recommend corrective action as a technical advisor where necessary.
- Ensure that all cost, planning and document control reports are prepared and issued in according to Project Coordination Procedure.
- Supervise planning and document control group both in their productivity and technical adequacy of their output.
- Liaise with other Departments to ensure that the time and cost plans are updated to reflect latest information.
- Check and study of RFP, scope of work, technical requirement, site plan drawings and specifications
- Submission of sample and technical data of construction material electrical and mechanical fixture to USACE resident engineer office for approval.
- Lead QC meeting at client's office.
- Prepare monthly progress report for payment, two-week site Work plan and schedules for resident engineer office.
- Testing and approval of soil, material, equipment, tools, and work Such as concrete etc to ensure technical requirements are met.
- Ensure that all equipment and tools are tested before used periodically.
- Monitor the QC engineers to ensure their compliance with standards, rules, regulations and good practices.
- Check and control the QC requirement as per approved quality control plan for project.
- Train the QC teams according to approved project QC plans.
- Ensure that all site activities are in accordance with specification and approved drawings.
- Preparation of daily QC report, weekly QC coordination meeting Agenda, monthly progress report, deficiency report, material supplying report to site and final inspection reports.
- Leading the Preparatory, Initial and Follow up meetings and preparing their agendas documentation.
- Operate Quality Control System(QCS) Software, for Transmittals, Monthly Invoice, Daily Reports, AHAs, Monthly Exposure Hours, Feature of Work, 3 Phase Inspections, Activity Schedule, Feature Schedule, Specification Section Uploading, QC Deficiency Items, QC Requirement, Activities Started/Finished, Prep/Initial Inspection, Accident Reporting, NAS(SDEF),Administrative Reports, Financial Reports, Request for Information and Schedule Reports.

Sep2007 –July 2011:

Quality Control Manager. Ti (Technologists incorporation) Construction Company, Afghanistan.

United State Army Corps of Engineers (USACE) – Middle East District/ Afghanistan Area Office,

Main Responsibilities:

- Evaluation of RFP, scope of work, technical requirement, site plan drawings and specifications.
- Submission of sample and technical data of construction material, electrical and mechanical fixture to US Army Corps of Engineers (USACE) resident engineers office for approval.
- Preparation of construction material and equipment on time.
- Leading daily coordination meeting with subcontractors and weekly QC meeting with clients. Prepare monthly progress report for payment.
- Prepare a two-week site Work plan, schedule for resident engineer office.
- Testing and approval of soil, material, equipment, tools, and work Such as concrete etc to ensure technical requirements are met.
- Ensure that the provided materials are in accordance with the approved specifications and samples.
- Ensure that all equipment and tools are tested before use and periodically.
- Monitor the QC engineers to ensure their compliance with standards, rules, regulations and good practices.
- Check and control the QC requirement as per approved quality control plan for project.
- Train the QC and safety teams according to the approved project safety and QC plans.
- Ensure that all site activities are in accordance with specification and approved drawings.
- Preparation of daily QC report, weekly QC coordination meeting, monthly progress report, deficiency report, material supplying report to site and final inspection report.
- Leading the Preparatory, Initial and Follow up meetings and preparing their agendas documentation.
- Operate Quality Control System (QCS) Software.
- Developing Site Demolition Plan, Area Use Plan, Plumbing Drawing and Shop drawing for various US-Army Corps of engineers projects.
- Designing Projects drawings using Computer Assisted Design (CAD) software.

EDUCATION

2002 – 2007

Polytechnic University – Kabul, Afghanistan/Bachelor of Science in Civil Engineering

1989 – 2001

Spin Kalai High School – Kabul, Afghanistan/DIPLOMA

COMPUTER SKILLS

- Microsoft Office tools,
- Computer Aided Design (CAD) Tools (AutoCAD)
- Operating Systems: Microsoft Windows, Microsoft DOS
- Quality Control System (QCS)

TECHNICAL CERTIFICATES AND PROFESSIONAL TRAININGS

- Computer Operating System Certificate from XP computer Center
- Primavera P6 Training USAID Kabul University
- Quality Control Management in- House Training
- Provincial Budgeting Training UNDP Afghanistan.

PROFESSIONAL ACHIEVEMENTS: refer

- Appreciation Certificate from USACE for Chal, Takhar Water Well Project.
- Appreciation Certificate from USACE for ANP PRC (Provincial Response Company) Project.
- Appreciation Certificate from USACE for ANP DHQ Precinct 3 Ghazni Project.
- Appreciation Certificate from USACE for ANP PRC Sharana Project.
- Letter of Recommendation from Alan T Hall Program Manager JS International inc.

INTERESTS

- Soccer, Swimming, and Jogging

Other Particulars

- Gender: Male
- Martial States: Married

References available upon request